



**Draft Minutes of the 77th Annual General Meeting
Monday 16th April 2018 at the Unison Centre, 130 Euston Road, London
NW1 2AY
At 2pm**

Attendees - Members and Guests:

Tracey Ayton-Harding, Michael J W Morgan, Abi Piper, Fareed Fetto, Roger Hinds, Garry Saunders, Melanie Box, Kizzy Augustin, Belinda Simpson, Shila Agnew, Jo Bailey, Dr Nick Batten, Greg Davies, Jake Edmonds, Caroline Bell, Colin Conboy, Martin Evans, Lastina Grant, Robert Hoque, Ilona Kelly, Geoffrey Joyce, Gerry Irvine, Steve Kearney, John King, Aaron Lazenby, Michael Moczuk, Gary Jardine, Jon O'Neill, John King, Tony Bishop, Anthony Pyne, Graham Stewart, Trieve Nicolas, Dick Peek, Chris Wills, Alan Ssessanga, Andre Khan, Terry Tracey and David Greest.

Speaker:

Kizzy Augustin – Russell Cooke LLP – 'Legislative Update'

1. Apologies for absence

Lord Brougham and Vaux, Lisa Hayes. Lord Brougham and Vaux was unable to attend the meeting personally however Tracey relayed Lord Brougham's personal thanks to the Committee for their continued hard work in sustaining the group into its 77th year.

2. Welcome to New Members and Visitors

In Lisa Hayes absence, Vice-Chair Tracey Ayton-Harding welcomed members to the meeting in the 77th year of the London Health & Safety Group organisation. Visitors were welcomed to the AGM and Tracey invited any new members and visitors to introduce themselves as included in the above list of attendees.

3. Minutes of the 76th AGM held on the 3rd April 2017.

These were unanimously agreed by the Members present - proposed by Michael Morgan and seconded by Roger Hinds.

4. Matters arising from those minutes

There were no other matters arising advised by those present.



5. Essential Correspondence and Announcements.

Tracey advised that the Constitution of the London Health & Safety Group had been issued prior to the AGM for member's review and feedback. It was agreed at the AGM to defer voting on any proposed changes until all comments have been duly collated and recorded.

6. Treasurer's Report and Presentation of Accounts for 2017-2018

Melanie Box, Honorary Treasurer, presented the accounts, copies of which had been circulated for the meeting. The Treasurer advised that, as at 1st March 2018, the deposit account balance was £16,240.28, with the increase due to lower expenditure for the previous accounting year. The Treasurer reiterated that the 'healthy' bank balance has been due to the ongoing generosity of the Corporation of London for the use of free room facilities. However, Melanie advised the members present that this arrangement cannot continue hence the LHSG will be relocating to the Unison Centre where annual room hire is expected to be £3456. The Treasurer further advised that the committee have agreed to cover the increase in costs by increasing annual membership fees from £30-£40 for individual members and from £50 to £90 for corporate membership. In summary, the Treasurer concluded that LHSG is financially stable but in 2018, will see expenditure rise due to future room hire costs. which has significantly contributed to the surplus position for LHSG. The members present indicated their approval of the Treasurer's Report as proposed by Jon O'Neill seconded by Garry Saunders. Roger Hinds asked if annual membership invoicing was still being undertaken via a 3rd party to which the Hon. Treasurer responded that invoicing is now being issued directly by LHSG

7. Chair's Annual Report as Presented by Vice-Chair Tracey Ayton-Harding

Welcome to the London Health and Safety Group. Our members represent a wide range of public and private organizations that are located in and around London. The Group aims to promote the very best professional standards on health and safety for people at work, thereby minimizing the possibility of injury or ill-health. The Group provides a forum for anyone with a keen interest in health and safety to meet and keep abreast of current developments. This is also a valuable opportunity for networking with other health and safety specialists. An expert speaker will present their views on a topic of current interest, followed by discussion.

What a year we have had! From LHSG moving home to major changes in the Committee, there hasn't been a dull moment in the past 12 months. First of all, I would like to formally thank and recognize the City of London Corporation who have given LHSG as home for over 10 years. It will be a sad farewell to Brian and Rita who have become like old friends. On a positive side, Unison stepped up and have given LHSG a new home from 2018 at their charity rate and I would like to express my thanks to Tracey, our Web-master and Vice-Chair for helping this to happen.



Whilst our total membership numbers have taken a dip over the past years our attendance has remained stable and we have even seen an increase in the past 4 months with our most recent event only having 2 spaces. The 'Pay as You Go' option has proved valuable to those who cannot commit but want to keep their knowledge up to date with relevant topics. Our members are why we do this, so thank you for your continued support and suggestions.

We are often asked how we manage to secure some of the most well-known names as guest speakers and how we think of more 'off-beat' topics. If we told you that, every group would be as good as us! If you look at the SHP list of most inspirational people in safety, we'd already had 8 of the 15!!

Every year I stand here and thank all our speakers for volunteering their time to support our group. Our thanks will never be enough but the improvements all our members make back in their workplace is the best form of appreciation we can show. This is why we adapted the Feedback Form to ask you what you will do differently as a result of what you have heard. We then pass that back to the speaker as part of our process so that they know the true value of what they have achieved. There are a few of our speakers in the room today and I would like you to all give a round of applause to remind them how much we appreciate their support and how we couldn't maintain our high standards without them.

Our social presence continues to grow with over 1,200 Facebook followers and a growing following on LinkedIn – we are doing our best to tap into modern networking methods and idea-sharing. Our website 'hits' continue to grow and, whilst we appreciate the frustrations that some of you have with presentations not being available, we always share what we are given permission for. We will always let you know at the event if the slides will be made available so you can decide if you need to make copious notes – just always come prepared!

It would be remiss of me not to recognize one of the 2017 'lows' being the tragedy at Grenfell Towers. Within our profession we were affected by differing degrees. It should never have happened and as the enquiry releases the facts, I am sure that we will all be united in ensuring that such a sad sequence of events never happens again. We were already planning a full fire day to support your requests and details of the event will be released in the next month.

8. Election of President of the London Health and Safety Group

In his absence, Vice Chair Tracey Ayton-Harding nominated our existing President Lord Brougham & Vaux CBE for re-election. This motion was proposed by Michael J W Morgan and seconded by Belinda Simpson and unanimously agreed by Members present.



9. Election of the Executive Committee

Nominations: **Chair** Lisa Hayes, **Deputy Chair** Tracey Ayton-Harding and Michael J W Morgan, **Treasurer** Melanie Box, **Secretary** Michael J W Morgan, Kizzy Augustin, Belinda Simpson, Abi Piper, Fareed Fetto and Liz Ferrier.

Garry Saunders proposed that the Committee is elected 'en-bloc' and seconded by Shila Agnew and Geoffrey Joyce.

10. Any Other Business

None advised

11. Presentation of 'Legislative Update' by Kizzy Augustin - Russell Cooke LLP

12. Vote of thanks by the Chair to the Speaker.

The Vice Chair, Tracey Ayton-Harding, thanked Kizzy Augustin for her excellent presentation on behalf of the group

13. Date of Next AGM 8th April 2019

Minutes taken by Belinda Simpson on 16.4.2018

Draft Minutes Issued 11.3.2019