



Draft minutes of the 73rd Annual General Meeting Monday 14th April 2014 at the City of London

Attendees

Members and guests: Lisa Hayes, John Bartlett, Michael Morgan, Elaine Tym, Roger Hinds, Roger Lummis, Marion Murphy, Garry Saunders, Fareed Fetto, Liz Ferrier, Melanie Box, Ian Ssesanga, Alyson Evans, Alan Earwan, Dick Peak, John Green, John McKay, Patrick Brown, Kizzy Augustin, Glenn Clift, Stephen Hughes, Penny Mellor, David Lambert, Paul Lambert, Cheryl Toms, Greg Davies, Bill Morris, Steve Kearny, Ljubinka Taslamani, Andrew Lawson, Dave Smith, Rob Clarke, Nicholas Batten, Nicky Warley, Ian Gillett, Geoffrey Joyce, Catherine Casey, Shila Agnew, Ian Swann, Gerry Irvine, Philip Angel, Martin Evans, David Middleton, Audrey Dean, Ian Walters and Philip Hopkins.

Visitors

Richard Boland HSE (speaker), Neil Stephens, Construction HSE

1. Apologies for absence

Lord Brougham and Vaux.

2. Welcome to New Members and Visitors

The Chair, Lisa Hayes, welcomed members and visitors to the AGM. She invited any new members and visitors to stand and introduce themselves; they are shown in the list above.

3. Minutes of the 72nd AGM held on the 8th April 2013.

These were agreed by the Members present.

4. Matters arising from those minutes

There were none.

5. Essential Correspondence and Announcements

This was combined with the Chair's Annual Report, Item 7.

6. Treasurer's Report and Presentation of Accounts for 2013-2014

Roger Lummis, Treasurer, presented the accounts, copies of which had been circulated. The Income and Expenditure Account had resulted in a surplus for the year of £2,992 for the year ending 28th February 2013. Members signified their approval of this report.

7. Chair's Annual Report

The Chair's report from Lisa Hayes has been included in full:



The London Health and Safety group was set up over 70 years ago to promote safety, mainly within small businesses. As the group has grown we hope that this original aim has not been lost and that the chance to meet similar professionals and share ideas whether you are an independent consultant or working as part of a multi national conglomerate is helping each one of you to move the safety agenda forward in your place of work.

Membership subscription changes

Following feedback from our membership the membership year has changed from starting in Sept to January. To bridge the gap a £5 attendance fee was introduced and I would like to thank you all for your support during this time. By keeping the £5 attendance fee for non – members this had allowed us to keep our membership costs the same as the previous year.

Gordon Hicks Day

Gordon Hicks MBE was a long-standing committee member and supporter of the group and after his death in 2012 we felt it appropriate to commemorate his life in a way that reflected his values. In May 2013 we held our first Gordon Hicks Memorial Day, the day centred on Safety Culture and Employee Engagement and we were fortunate to have the support of 5 guest speakers to help us explore differing approaches to winning the hearts and minds of our work force. The event was a popular day with positive feedback, especially regarding value for money and the great lunch. Next month will see our second day, this time focusing on safety in and around construction. With seven planned areas to discuss it is already shaping up to be a busy day

Alan Butler Awards

Safety Groups UK are the coordinating body for the network of local Occupational Health and Safety Groups located throughout the UK. Every year they invite the various groups around the UK to tell them all about the work they have been doing. Our submission was awarded a silver award, which was presented as part of the AGM held at the House of Lords.

General notes of thanks

First off I would like to thank the City of London Corporation, especially Oliver Sanandres for sponsoring the venue. As many of you are aware over the last few years we had struggled to find a venue at an affordable cost, not an easy task in the centre of London, with the support of the Corp of the City of London we have been able to stay central.

Our group would not be possible without the support of our guest speakers and I would like to take this opportunity to thank them for giving their time to lead such interesting, informative and thought provoking discussions on a wide range of subjects.

Unfortunately our President, Lord Brougham and Vaux has been unable to attend today, on behalf of the Executive Committee, I would like to thank him for agreeing to be our president for the



coming year and for his ongoing support to the group.

I would like to extend my thanks to the executive committee, many people forget that this is an unpaid voluntary role that requires a high level of commitment. Without all of the hard work behind the scenes we wouldn't be here today.

Sadly due to other commitments we are losing several members of our committee this year, all of which have made a significant contribution during their time with the group, some in more public ways than others. On behalf of the group I would like to record our thanks to Jean Davis, Roger Lummis, Gary Frost, Garry Saunders and Abi Piper for the everything they have done to support the group over the years and we look forward to seeing them again at future events.

I would like to thank the three members that have stepped up and offered their support to the committee and look forward to working together with committee members old and new to meet our members' needs in the forthcoming year.

My final thank you is to each of our members. We are all aware of the increasing demands that are being put on upon us and in the present climate your continued attendance at these sessions makes the groups work worthwhile.'

Those leaving the Committee who were present at the meeting, Gary Saunders and Roger Lummis, were presented with gifts as a gesture of gratitude for their contribution and time on the Committee by Lisa on behalf of the Group.

8. Safety Groups UK Annual Report

Marion Murphy, the SGUK LHSO representative gave a brief summary of SGUK items useful to members over the past year.

9. Election of President of the London Health and Safety Group

Our existing President Lord Brougham & Vaux was proposed by Michael Morgan for re-election, seconded by Gary Saunders and unanimously agreed by Members.

10. Election of Honorary Members

The Nominations were for Gill Elwell, Abi Piper and Garry Saunders proposed by Marion Murphy, seconded by Shila Agnew

11. Election of the Executive Committee

The Chair referred to the nominations for Chair, Deputy, Secretary and Treasurer listed on the Agenda and asked for a proposer. This was proposed by Garry Saunders, seconded by Stephen Hughes and all agreed.



The Chair referred to the nominations for Committee Members and asked a proposer. This was proposed by Ian Walton and seconded by David Lambert and all agreed.

The new Committee: Lisa Hayes (Chair), John Bartlett (Deputy Chair), Michael Morgan (Secretary), Elaine Tym (Treasurer), Fareed Fetto (Deputy Treasurer), Marion Murphy, Liz Ferrier, Tracey Harding, Roger Hinds, Belinda Simpson and Melanie Box (Committee Members), Kizzy Augustin (co-opted member).

12. Any Other Business

Members were reminded that the next group meeting was a **Gordon Hicks Memorial Day on Construction Safety**. Members have already been notified of this.

13. Presentation by a principal inspector from HSE on 'HSE Operations – an Update'.

Richard Boland Head of the HSE Field Operations Directorate gave a presentation covering what is currently happening in Health and Safety, the background to this, recent changes and HSE's three main themes for its proactive work.

14. Vote of thanks by the Chair to the Speaker.

The Chair, Lisa Hayes, thanked Richard for his presentation on behalf of the group.

DRAFT