6th March 2017

Dear Group Member

**London Health & Safety Group – Annual General Meeting – 3rd April 2017**

Our Annual General Meeting is being held on Monday 3rd April 2017 and I am sending this notification to you to ensure that you receive at least 21 days notice; as required by the Constitution.

The AGM will commence at 2pm.

The venue is the Walbrook Wharf, 79-83 Upper Thames Street, London, EC4R 3TD. The nearest underground is Cannon Street (District & Circle and BR). Other underground connections are Bank (on the Waterloo & City Line, Northern & DLR) and Mansion House (District & Circle).

The Agenda for the AGM is attached. In addition, there is a copy of the AGM Minutes for 2016 for approval at the meeting.

The Agenda gives details of those members who have already been nominated for election to the Executive Committee. However, additional nominations are welcomed at anytime up to 14 days before the AGM. The attached Nomination Form is to be used should you wish to become a candidate for election to the Executive Committee.

I would like to take this opportunity to remind corporate members that if they have more than one planned attendee for the AGM that they will need to confirm which one has been appointed to vote on their behalf. Only current members are eligible to vote.

Directly after the formalities of the AGM, the majority of the meeting will be devoted to a legislative update presented by Kizzy Augustin, criminal regulatory lawyer at Pinsent Masons

I look forward to welcoming you,

Yours sincerely,

***Lisa Hayes***

Chair

The 76th Annual General Meeting

Walbrook Wharf, 79-83 Upper Thames Street, London

Monday 3rd April at 2.00pm

Agenda

1. Apologies for absence.
2. Welcome to New Members and Visitors.
3. Minutes of AGM held on Monday 18th April 2015
4. Matters arising from those Minutes.
5. Essential Correspondence and Announcements.
6. Treasurer’s Report and Annual Accounts for 2016-2017.
7. Chairman’s Annual Report.
8. Election of the President.
The Nomination is for Lord Brougham and Vaux CBE.
9. Election of the Executive Committee.

The Nominations are:

* Chair Lisa Hayes
* Deputy Chair John Bartlett
* Treasurer Melanie Box
* Secretary Michael J W Morgan
* Tracey Ayton- Harding
* Kizzy Augustin
* Alyson Evans
* Liz Ferrier
* Fareed Fetto
* Gary Jardine
* Abi Piper
* Belinda Simpson
* Sara Spence
* Nicki Worley

1. Any Other Business.
2. Presentation by the Kizzy Augustin – Legislative Update
3. Vote of thanks by the Chairman to the Speaker.