

## **Draft Minutes of the Group Annual General Meeting held on 18th April 2005 at The Boardroom, London South Bank University, Technopark, London**

### **Present:**

Lord Brougham and Vaux CBE, R Hinds, R Andrews, M Brown, P Tyler, N Whyte, G Elwell, R Lummis, W Laird, S Franklin, S Peckitt, G Hicks MBE, G Saunders, O Adeolu, E Jacobs, M Murphy, P Livock, P Brown, E Moyanah

### **1. Apologies for Absence**

L Ferrier, G Frost, J Jenkinson, P Becker, J Moore, C Butterfill, E Ward, S Spence, N James, B Wright, E Tym, A Corfield

### **2. Welcome to our President Lord Brougham and Vaux CBE**

Group Chairman Patrick Brown welcomed Lord Brougham and asked him to take the Chair for the AGM. Lord Brougham welcomed everyone to the Meeting and said how pleased he was to be here again.

### **3. Minutes of previous meeting held on 4th April 2005**

These were not yet available and would be presented at the next Group Meeting.

### **4. Essential correspondence and announcements**

Marion Murphy reminded members that the May Group Meeting would be held at the Diskus Centre. Other matters would be dealt with in the Chairman's Annual Report.

### **5. National Health and Safety Group's Annual Report**

Peggy Tyler summarised the new terms of reference agreed by the Group's Council at their London Meeting on the 27<sup>th</sup> January 2005, to make them more accountable to the Safety Groups in the UK.

### **6. Treasurer's report and presentation of accounts**

Roger Lummis presented his report, copies of which had been circulated, and went through all the items with comparisons with last year's figures. Although only a smaller deficit nevertheless we need to halt this trend over the past few years. To achieve this Roger Hinds had prepared a revised membership subscription structure and he would now introduce this. The Treasurer's report was accepted, having been proposed by Roger Hinds and seconded by Patrick Brown, and passed unanimously.

## 7. Proposals for amendments to membership structure and subscriptions

Roger Hinds summarised the proposals which were given on the agenda Item and formally proposed their adoption by the members present. Gary Saunders proposed, Steve Peckitt seconded and a vote proved unanimous. The new scale of subscriptions is as follows:

<i>Membership Category</i>	<i>Annual Subscription</i>
Corporate (10 employees or more)	£40:00
Individual	£25:00
Retired members	£10:00
Honorary members	£00:00

## 8. Chairman's annual report

Patrick Brown commenced by saying that this is the last of 3 years in the Chair and he had not been able to carry out this year's duties without health problems but thanked all the Committee Members for steering the Group through another successful year. The Group had received an important award which had proved that we are making headway still, and with the use of a first class website, were increasing our influence. Patrick was sure that he was handing the Chair over to Edmund Jacobs with the Group in very good shape. As far as one of the resignations from the committee is concerned, he wanted to acknowledge the excellent work which Steve Franklin had done on the website and made a small presentation to him.

## 9. Proposal to alter the title of the Group

Suggested revised titles:

- 1) London Health and Safety Group
- 2) Health and Safety London

On asking members to vote, suggestion 1) succeeded by a margin of 14 for and 5 against. The new title of the group will therefore be *London Health and Safety Group*.

## 10. Election of President

Group Chairman Patrick Brown introduced this item and proposed that Lord Brougham and Vaux be invited to be our President for the ensuing year. This was approved unanimously. Lord Brougham responded by accepting.

## 11. Election of Officers

The following Officers were elected en bloc:

Edmund Jacobs (Chairman), Marion Murphy (Secretary), Gary Frost (Assistant Secretary), Roger Hinds (Web Master), Peggy Tyler (National Groups Rep.), Patricia Becker, Norman Whyte, Liz Ferrier and Gordon Hicks. There is a vacancy for Treasurer as Roger Lummis has had to resign.

## 12. Election of Honorary Member

In view of Steve Franklin's decision to resign for business reasons, the Group have decided to reward him for all his excellent work on running the website by electing him as an Honorary Member. Lord Brougham also endorsed this and it was approved unanimously.

## 13. Presentation by Steven Peckitt, Principal Inspector HSE on *HSE Report for the Year*

Steven Peckitt entitled his talk *The Big Picture* and concentrated on both the HSC/HSE Strategy and the Public Service Agreement. During his lecture he emphasised the putting of effort where there is the greatest impact. The use of the HSE website was becoming one of the most important developments.

## 14. Vote of Thanks to Speaker by Patrick Brown

Patrick Brown congratulated the speaker on his very comprehensive presentation and members responded.

## 15. Next Meeting

Date: Monday 16<sup>th</sup> May 2005  
Time: 1.30 for 2pm (tea and biscuits at 1.30pm)  
Venue: The Diskus, Transport House, 128 Theobald's Road, London, WC1X 8TN  
(Nearest tube station - Holborn)  
Subject: Group Workshop on Worker Participation in Health and Safety  
(Presenters: Sarah Page and Matt Dyke)

## SUPPLEMENT TO GROUP MINUTES OF 18<sup>th</sup> APRIL 2005

### Summary of HSC/HSE News Releases from 24th March 2005 to 13th April 2005

- 24/03/05** Statement of Nuclear Incidents at Nuclear Installations: Fourth Quarter 2004:- There were no incidents reported during this period.
- 30/03/05** HSE successfully prosecuted Environmental Tyre Disposals Ltd. and MIDCO Waste Management Ltd following the death of an employee of ETD who was crushed by the telescopic reach truck he was driving on 1<sup>st</sup> July 2001. The two firms were fined £70,000 each with HSE costs of £29,982, together with compensation award to the brother of the deceased of £3,492 and a bereavement benefit to the deceased's widow of £7,500 at The Old Bailey today.
- 31/03/05** An HSE Project Team has been short-listed in the Public Servants of the Year Awards 2005 for developing free interactive software to help farmers carry out their own risk assessments
- 31/03/05** HSC issue Consultation Documents on Revised CDM Regulations. The full text can be viewed on HSE website:- <http://consultations.hse.gov.uk/consult.ti/conregs/consultationHome>
- 31/03/05** HSC has today published an online discussion document to review RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) 1995. See HSE website.
- 31/03/05** The International Regulators' Forum for the Offshore oil and gas industry presented UK's Step Change in Safety; Norway-based Working Together for Safety; and international contractor Noble Drilling with the Carolita Kallaur award in recognition of their outstanding safety leadership.
- 01/04/05** HSE publish *Healthy Handling 2005* results: 214 enforcement notices during March 2005 Healthy Handling Blitz. Detailed results on Bulletin E043:05 on HSE Website.
- 01/04/05** HSE announce new approach on *Good practice on controlling chemicals* Please refer to HSE website [www.coshh-essentials.org.uk](http://www.coshh-essentials.org.uk)
- 04/04/05** HSE construction inspectors will again *Take a Designer to Site* during April and May 2005, continuing the campaign to reduce the number of incidents involving falls from heights. More information for designers on website [www.hse.gov.uk/construction/designers/index.htm](http://www.hse.gov.uk/construction/designers/index.htm)
- 04/04/05** HSE appoints Mike Weightman as Director of Nuclear Safety and HM Chief Inspector of Nuclear Installations, and Kevin Myers as Director of Hazardous Installations.
- 05/04/05** New Explosive Regulations have been laid before Parliament *The Manufacture and Storage of Explosives Regulations 2005* (S.I. 2005 No. 1082) Please refer to HMSO website: [www.hmso.gov.uk/legislation/whatsnew.htm](http://www.hmso.gov.uk/legislation/whatsnew.htm)
- 06/04/04** HSE publishes *The Work at Height Regulations 2005 – a brief guide*. Please refer to HSE's website at [www.hse.gov.uk/pubns/indg401.pdf](http://www.hse.gov.uk/pubns/indg401.pdf)

## SUPPLEMENT TO GROUP MINUTES OF 18<sup>th</sup> APRIL 2005

### Summary of HSC/HSE News Releases from 24th March 2005 to 13th April 2005

- 07/04/05** HSE successfully prosecuted JMPI Ltd. of Grimsby and TSL Hygiene of Southampton at the Old Bailey on 31<sup>st</sup> March 2005 following the death of an employee during the installation of hygienic white wall panels at Dairy Crest Ltd. in Dagenham on 03/09/2001. They were fined £13,000 with £10,000 costs.
- 08/04/05** The first International Regulator's Forum Conference was held at the Quann Elizabeth II Conference Centre, London from 30<sup>th</sup> March to 1<sup>st</sup> April 2005. They are a Group of Oil and Gas Regulators from UK, Norway, The Netherlands, USA Nova Scotia, Newfoundland, Australia and New Zealand.
- 11/04/05** After pleading guilty at an earlier hearing Newark scrapyard owner Bill Briggs-Price was fined £50,000 at Nottingham Crown Court on the 8<sup>th</sup> April 2005 following the death of an employee in a metal crusher.
- 13/04/05** HSE publishes *Question and Answer Brief for the Construction Industry on the Work at Height Regulations 2005* Refer to [www.hse.gov.uk/construction/pdf/fallsqa.pdf](http://www.hse.gov.uk/construction/pdf/fallsqa.pdf)

Note: HSE Books, PO Box 1999, Sudbury Suffolk, CO10 2WA. Tel 01787 881165 or Fax 01787 313995. HSE's ordering on line is at [www.hsebooks.co.uk](http://www.hsebooks.co.uk)  
Further details from Gordon Hicks at tel & fax 01344 622311 or Email [Gordon.Hicks@care4free.net](mailto:Gordon.Hicks@care4free.net)

The above Press Releases are available on HSE website [www.hse.gov.uk](http://www.hse.gov.uk)